Grievance – Page 1 of 4

**USTA LEAGUE GRIEVANCE**

**Captains and coordinators should review and be familiar with Section 3.00 of the USTA League Regulations, with particular attention to Sections 3.03A, 3.03B, 3.03D, 3.03E and 3.04.**

**3.03A(6)** A grievance against an individual or team may only be filed by (a) the team captain of the team who has competed in the match where the alleged violation occurred, (b) a league coordinator or (c) a member of a Championships Committee except for Administrative Grievances, Eligibility Grievances and NTRP Grievances which may be filed as stated in Regs. 3.03A(2), 3.03B(3), 3.03C(3) and 3.03E(2).

**3.03B(1)** Any grievance alleging a violation by an individual or team during local league competition shall be in writing with the Local or District/Area League Coordinator or designee having jurisdiction. The grievance must be filed prior to the commencement of whichever occurs first: (a) the involved team’s next match in that flight, whether or not the involved player participates or (b) within 24 hours after the end of the local league season except for Administrative Grievances (See Reg. 3.03A(2)), Eligibility Grievances (See Reg. 3.03B(3)) and NTRP Grievances (See Reg. 3.03E(3)).

**3.03B(2)** Upon receipt of the grievance, the Local or District/Area League Coordinator or designee shall immediately send a copy to the Chair of the appropriate League Grievance Committee or other Committee as designated in these USTA League Regulations and to the party(ies) against whom the grievance has been filed.

**3.03B(3)** Any grievance regarding failure to meet eligibility requirements may be filed by a team captain, league coordinator or member of a Championships Committee at any time.

**3.03E(2,3&4)** Any league captain, coordinator or member of a Championships Committee may file an NTRP Grievance. NTRP Grievances may be filed against a player at any time up to 48 hours after the conclusion of the Section Championship of the player’s team, whether or not the player participated. NTRP Grievances shall be filed in writing with the Local/District/Area League Coordinator or designee having jurisdiction. NTRP Grievances shall be administered by the Sectional League NTRP Grievance Committee.

**GRIEVANCE FILED AGAINST:**

|  |  |
| --- | --- |
| **Name/Title:** |  |
|  |  |  |  |  |  |
| **League Division:** |  | **NTRP Level:**  |  | **Team Captain:**  |  |
|  |  |  |  |  |  |
| **Team Name:** |  | **Position Played:** |  |  |
|  |  |  |  |  |  |
| **Local League:**  |  | **District/Area:**  |  | **Section:**  |  |
|  |  |  |  |  |  |

**GRIEVANCE FILED BY:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name/Title:**  |  | **Date:** |  | **Time:** |  |
|  |  |  |  |  |  |  |  |  |  |
| **Local League:**  |  | **District/Area:**  |  | **Section:**  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Type of Grievance:** |  |  |  |  |  |  |  |  |
|  |  | **General Grievance (3.02A)** |  | **Eligibility Grievance (3.02D)** |  |
|  |  | **Administrative Grievance (3.02B)** |  | **NTRP Grievance (3.02E)** |  |
|  |  |  |  |  |  |  |  |  |  |
| **Phone Number (local contact and/or cell):** |  | **E-Mail Address:**  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Signature:** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Date, Time and Location of Match or Incident Prompting Grievance:**  |  |
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**DESCRIPTION OF GRIEVANCE: (Be specific and to the point. Use the back of the page if necessary.)**

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Official Use:

**Grievance Received by Grievance Committee Chair for:** \_\_\_\_\_ **Local League** \_\_\_\_\_ **District/Area** \_\_\_\_\_ **Section**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date/Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grievance Sent to Party(ies) Complained Against:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date/Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Decision – Page 2 of 4

**DECISION**

**of the**

 USTA LEAGUE GRIEVANCE COMMITTEE

**TO:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FROM: Chair, Grievance Committee of:** \_\_\_\_\_ **Local League** \_\_\_\_\_ **District/Area** \_\_\_\_\_ **Section**

**RE: Name/Title against whom Grievance was filed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Grievance Filed:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Type of Grievance:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **League Division:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NTRP Level:** \_\_\_\_\_\_\_\_\_\_\_ **Team Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Team Captain:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Local League:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **District/Area** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Section** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GRIEVANCE COMMITTEE DECISION:**

\_\_\_\_\_\_\_\_ **Grievance Denied/Dismissed** \_\_\_\_\_\_\_\_ **Grievance Affirmed** \_\_\_\_\_\_\_\_ **Penalties Imposed**

**STATEMENT:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Any party to this Grievance who is considering an appeal of this decision should familiarize themselves with**

**Section 3.04 of the USTA League Regulations.**

**\*Parties involved in this Grievance have until the following date and time to file a written appeal:**

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hearing held by Grievance Committee for this Grievance:** \_\_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_\_ No

**\*Parties involved in this Grievance have until the following date and time to request, in writing, a hearing before the Grievance Appeal Committee if one was not held by the Grievance Committee:**

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Chair (signature):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Chair (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Member (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Member (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appeal – Page 3 of 4

**USTA LEAGUE GRIEVANCE APPEAL**

**Any party to the Grievance who is considering an appeal of a decision of the Grievance Committee should familiarize themselves with Section 3.04 of the USTA League Regulations.**

**APPEAL FILED BY:**

Name/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

League Division: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NTRP Level: \_\_\_\_\_\_\_\_ Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District/Area and Section of Individual Appealing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number (local contact and/or cell): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPEALING THE GRIEVANCE COMMITTEE DECISION OF:**

Name/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NTRP Level: \_\_\_\_\_\_\_\_

Name of Local League: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ District/Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Section: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location or Site of Match or Incident prompting Grievance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date and Time of Match or Incident prompting Grievance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FACTS AND ARGUMENTS IN SUPPORT OF APPEAL: (Information provided in this appeal should be factual in nature. Please provide as much specific detail and supporting background as possible.)**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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OFFICIAL USE:

**Appeal Form received by Grievance Appeal Committee Chair:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Appeal Form received by Grievance Committee Chair:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Appeal Form sent to other party(ies):**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Appeal Decision – Page 4 of 4

**DECISION**

**of the**

 USTA LEAGUE GRIEVANCE APPEAL COMMITTEE

**TO:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FROM: Chair, Grievance Appeal Committee of:** \_\_\_\_\_ **Local League** \_\_\_\_\_ **District/Area** \_\_\_\_\_ **Section**

**RE: Name/Title against whom Grievance was filed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date Grievance Appeal Filed:** \_\_\_\_\_\_\_\_\_\_ **Type of Grievance:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **League Division:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NTRP Level:** \_\_\_\_\_\_\_\_\_\_\_ **Team Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Team Captain:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Local League: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ District/Area \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Section\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GRIEVANCE APPEAL COMMITTEE DECISION (Re: Decision of Grievance Committee):**

\_\_\_\_\_\_\_\_ **­Affirmed** \_\_\_\_\_\_\_\_ **Modified** \_\_\_\_\_\_\_\_ **Rejected** \_\_\_\_\_\_\_\_ **Remanded**

**STATEMENT:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**All parties to this Grievance should familiarize themselves with Section 3.04B of the USTA League Regulations.**

**\*The decision of the Grievance Appeal Committee is final and binding with the exception of a suspension of an individual or team for 12 months or more by any Local, District/Area or Sectional Grievance Appeal Committee. Refer to USTA League Regulation 3.04B(4)**.

\_\_\_\_\_ **This Grievance Appeal Decision includes a suspension of 12 months or more and the party(ies) so suspended has until the following date and time to file a written appeal to the National League Grievance Appeal Committee:**

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Chair (signature):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Chair (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Member (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Committee Member (printed):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_